



**EMPLOYMENT CONDITIONS**

Check all you are willing to work.

- |   |   |               |   |  |
|---|---|---------------|---|--|
| <input type="checkbox"/> All conditions                   | <input type="checkbox"/> Temporary, full-time | <b>Shift:</b> | <input type="checkbox"/> All shifts     | <input type="checkbox"/> TRAVEL: If you are willing to travel in this job, check this box. |
| <input type="checkbox"/> Intermittent (on call as needed) | <input type="checkbox"/> Temporary, part-time |               | <input type="checkbox"/> Day shift      |  |
| <input type="checkbox"/> Permanent, full-time             | <input type="checkbox"/> Seasonal, full-time  |               | <input type="checkbox"/> Evening shift  |  |
| <input type="checkbox"/> Permanent, part-time             | <input type="checkbox"/> Seasonal, part-time  |               | <input type="checkbox"/> Night shift    |  |
|   |   |               | <input type="checkbox"/> Rotating shift |  |

**SALARY**

Minimum Annual Salary you are willing to accept. \$ \_\_\_\_\_ /yr.  I am interested in service or labor-type positions that do not require prior work experience.

**FOR CURRENT STATE EMPLOYEES ONLY**

Name of Department (not division) where you work **AND** current job classification. \_\_\_\_\_

Are you interested in transfers within your same class at a different agency?  Yes  No

Are you interested in demotions to job classes included in resume-based selection?  Yes  No

**EQUAL EMPLOYMENT OPPORTUNITY INFORMATION**

Please check the appropriate boxes:

Gender:  Male  Female

With which racial/ethnic group do you identify?

- |  |  |
|--|--|
| <input type="checkbox"/> Asian or Pacific Islander | <input type="checkbox"/> American Indian or Alaskan Native |
| <input type="checkbox"/> African American (Black)  | <input type="checkbox"/> Caucasian (White)                 |
| <input type="checkbox"/> Hispanic                  | <input type="checkbox"/> Other                             |

Disability status: An individual with a disability is a person who (1) has a physical, sensory, or mental impairment which substantially limits one or more major life activities; (2) has a record of such an impairment; or (3) is regarded as having such an impairment.

Do you claim disability status?  Yes  No

If you need a reasonable accommodation, please specify type of accommodation needed.

**VETERANS PREFERENCE**

*To qualify for Veterans Preference, you must meet all of the following.*

- 1) Have separated under honorable conditions from any branch of the armed forces of the United States.
- 2) Have served on active duty for 181 consecutive days or more OR for the full period ordered to active duty OR have separated by reason of disability incurred while serving on active duty.
- 3) Be a United States citizen OR resident alien.

*You will be required to provide proof of the Veterans Preference you claim before you are hired.*

*If you or your spouse meet all the above, check the appropriate box(es) below.*

- I am a non-disabled veteran.
- I am a disabled veteran with a currently existing, compensable, service-connected disability as judged by the U.S. Veteran's Administration or by the Retirement Board of the Branches of the Armed Forces.
- I am the widow/widower (not remarried) of a deceased veteran.
- I am the spouse of a disabled veteran who is unable to qualify because of the disability.

**RECENTLY SEPARATED VETERAN**

*To qualify as a recently separated veteran, you must:*

1. meet all the requirements for Veterans Preference above **and**
2. have served in active military service at any time on or after September 11, 2001 as shown on your DD-214.

*Note: If invited to interview, you will be required to present your DD-214 to verify that you meet the recently separated veteran requirement.*

I am a recently separated veteran.

**WHERE DID YOU HEAR ABOUT THIS JOB?**

The following information will help us evaluate our recruiting program. Please check the appropriate box.

- |   |  |
|---|--|
| <input type="checkbox"/> State of Minnesota Employment Web Site | <input type="checkbox"/> Referred by State Employee                  |
| <input type="checkbox"/> State Agency or Agency Web Site        | <input type="checkbox"/> I am a State Employee                       |
| <input type="checkbox"/> Other Web Site                         | <input type="checkbox"/> Newspaper                                   |
| <input type="checkbox"/> Minnesota Workforce Center             | <input type="checkbox"/> College/University/Technical School Posting |
| <input type="checkbox"/> Job Information Line                   | <input type="checkbox"/> Other                                       |

**- IMPORTANT -**

The State has the right to verify information provided in this application and resume and any supplemental information through use of the informed consent provisions of Minnesota Chapter 13. False information may subject an applicant to the penalty provisions of M.S. 43A.39. I understand that the State of Minnesota and any agent acting on its behalf may conduct an inquiry into any job-related information contained in this application, resume and any supplemental information including, but not limited to, my records maintained by an educational institution related to academic performance such as transcripts and information on any relevant criminal convictions. I hereby release the State of Minnesota and any agent acting on its behalf from any and all liability of whatsoever nature by reason of requesting such information from any person or entity.

I understand that, on the date of hire, I will be required to provide proof of eligibility to work in the United States.

I declare that all information in this application, resume and any supplemental information is true and complete and hereby acknowledge that I have read and understood the information above.

Date \_\_\_\_\_ Signature (do not print) \_\_\_\_\_

**MUST ATTACH RESUME TO THIS APPLICATION TO BE CONSIDERED.**

If you need this information in alternative formats, call (651) 259-3637 or TTY users call MN Relay 711

*THE STATE OF MINNESOTA IS AN EQUAL OPPORTUNITY, AFFIRMATIVE ACTION EMPLOYER*